



Please complete the form below and send to Carlyne van der Merwe from Grosvenor Tours by email at carlyne.vandermerwe@grosvenortours.com

PERSONAL INFORMATION:

FIRST NAME _____

MIDDLE NAME LAST NAME _____

E-MAIL ADDRESS _____

ORGANIZATION _____

PASSPORT COUNTRY _____

ADDRESS _____

SUBURB/CITY _____

POSTAL CODE/ZIP CODE _____

WORK PHONE _____

HOME PHONE _____

MOBILE NUMBER _____

YOUR ACCOMMODATION REQUEST DETAILS:

PREFERRED HOTEL (PLEASE TICK) 15 on Orange (5 Star) The Table Bay (5 Star)

Portswood (3 Star) Protea Breakwater Lodge (3 Star)

The Commodore Hotel (4 Star) The Ritz Hotel Cape Town (5 Star)

Southern Sun Waterfront (4 Star)

NAME/S OF GUEST/S (1) _____

(2) _____

NUMBER OF ROOMS _____

OCCUPANCY (SINGLE OR DOUBLE) _____

CHECK IN DATE _____

CHECK OUT DATE _____



We Are Africa have agreed a special Private Luxury Transfer from and to Cape Town International Airport. You will be met at your arrival terminal by our ground team, who will escort you to your waiting luxury sedan. Complimentary sparkling and still water, and refresher towels on arrival.

PERSONAL INFORMATION:

ONE WAY TRANSFER FEE

Private transfer R 600 per vehicle (1-2 Passengers) per transfer.

AIRPORT TRANSFER: FROM CAPE TOWN INTERNATIONAL AIRPORT TO HOTEL

DATE (PLEASE TICK)

01 May 2016

02 May 2016

03 May 2016

04 May 2016

Alternate Date: _____

TIME OF ARRIVAL OF FLIGHT

AIRLINE

FLIGHT NUMBER

NAME/S OF PASSENGERS

(1) _____

(2) _____

AIRPORT TRANSFER: FROM HOTEL TO CAPE TOWN INTERNATIONAL AIRPORT

DATE (PLEASE TICK)

04 May 2016

05 May 2016

06 May 2016

07 May 2016

Alternate Date: _____

TIME OF ARRIVAL OF FLIGHT

AIRLINE

FLIGHT NUMBER

NAME/S OF PASSENGERS

(1) _____

(2) _____

1. Reservations will be made on behalf of delegates by Grosvenor Tours.
2. All bookings are based on availability. Any accommodation requests received after **1 April 2017** will be dealt with on a first-come, first-served basis.
3. Hotel booking changes will be done manually once discussed with your consultant. All modifications or changes to existing bookings should be communicated in writing, via email to carlynn.vandermerwe@grosvenortours.com
4. The date of cancellation/change shall be deemed to be the date on which the written notification is received.
5. In order to secure your accommodation, the full amount due is required in advance. Any extras must be settled in South African Rand (ZAR) directly with the hotel upon check-out.
6. **Cancellations** are charged as follow:
 - a. 60 - 30 days from arrival date, a 30% penalty will be charged.
 - b. For cancellations within 29 days of the arrival date or failure to arrive at all (no-shows), a 100% penalty will be charged. Should you fail to arrive as scheduled, the hotel will charge for the loss of revenue for the night or nights booked.
7. Rates quoted are per room, per night, including breakfast, including 14% VAT and includes a compulsory 1% Government Tourism Levy.
8. Grosvenor Tours and its agents carry extensive passenger liability insurance, details of which are available on request. Grosvenor Tours are not responsible for any damages sustained by any guest as a result of any act or omission whatsoever of any hotel, airline or other person, notwithstanding the fact that Grosvenor Tours acted as agent of such hotel, airline or other person.